

Institute of Materials, Minerals & Mining

Guide to Application as a Fellow (FIMMM)

- **Requirements**
- **Forms**
- **Documentation**
- **Assessment**

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All enquiries and questions should be addressed to the membership department:

Tel: +44 (0) 207 451 7300

Email: membership@iom3.org

1. Introduction

The prestigious grade of Fellow of the Institute of Materials, Minerals and Mining (FIMMM) is awarded to individuals who have established a reputation or track record of success in the science and engineering of materials, minerals, mining, natural resources, or some other technical discipline in which IOM3 is involved. Fellowship may be gained through either a technical contribution or through managerial or entrepreneurial skills which have led to recognition in these fields, or through some other activity which has contributed to the work and objectives of the Institute. Whilst the record of success over time enjoyed by individuals varies, it is unlikely that anyone will have made the necessary contribution within a working career of less than 10 years.

2. Requirements

People who are awarded FIMMM do so by achievement and peer recognition through one or more of the following routes:

- **Route 1:** Has contributed to moving forward the boundaries of the art, practice and understanding of an IOM3 related technical discipline.
- **Route 2:** Has managed at a senior/responsible level processes and practitioners in an IOM3 related technical sector in such a way that significant technical, scientific, or economic results have consistently been achieved.
- **Route 3:** Has driven the supply or enrichment of significant numbers of suitably qualified and motivated practitioners in an IOM3 related technical sector, using cutting-edge teaching pedagogies, or directing nationally recognised outreach activities.
- **Route 4:** Has rendered some service to an IOM3 related technical sector or professional activity, which can include a contribution of a non-technical nature such as involvement with activities relating to the membership, where they have gone above and beyond their formal remit over a significant period.

The assessment for the award of FIMMM is a peer review process from beginning to end. It is not competency-based but focused upon the **contribution** made by the individual, and as such it is up to **applicants and their referees to make the case** for the award of this grade.

The Statement of Contribution should articulate what distinguishes the individual and underpins the application. It should be succinct but detailed and focus on the **impact** and **achievements** of the individual rather than their job roles. It should be accompanied by a detailed CV and can also be supported with information such as: examples of recent conference papers and publications; patents; awards and citations; evidence of raising the awareness of the science and engineering of materials, minerals, mining, natural resources, or some other IOM3 technical area, to a wider community; details of mentoring activities; or some service to the membership.

Individuals wishing to apply for professional registration concurrently with Fellowship should refer to the respective guidance notes.

3. Forms

a) Completing the application form

The application requires the submission of a completed form, and it is important to complete all sections of the form in the spaces provided, even when certain sections are detailed in the CV or already known to IOM3.

If you are already a member of IOM3, you should complete the **FIMMM Application for Current Member**.

If you are not a member of IOM3, you should complete the **FIMMM Application for New Member**.

The application forms are available from the Institute website.

Personal details

All questions in this section must be completed, including membership number (if the applicant is already a member).

Referees

Applications must be supported by two referees who should normally be FIMMM and can vouch for the achievements and contribution of the applicant. Where there is difficulty in identifying referees who are FIMMM, individuals holding a Fellowship grade from another professional engineering or scientific professional body are acceptable. Guidance can be sought from the Membership Department on the suitability of referees. In certain circumstances applicants may be required to provide the names of additional referees.

Declarations

The applicant must sign the declaration statements at the end of the application form.

b) Referee forms

Referees should provide as much detail on the applicant as possible on the form and complete by signing it off. The completed referee forms should be returned to the applicant for submission unless the referee(s) prefers to submit it directly to membership@iom3.org.

4. Supporting documentation

The application form must be accompanied by a CV in addition to a Statement of Contribution (SoC) and any supporting information. Neither the CV nor SoC should normally exceed two (2) sides of A4.

We require applications to be submitted electronically to membership@iom3.org.

Applications will be acknowledged within five (5) working days of submission. Please email us if you do not receive an acknowledgement.

At this stage applications will be checked for completeness and applicants notified if any further information is required.

5. Assessment

Applications are assessed by two scrutineers (both will be FIMMM) who evaluate the submission against the requirements for Fellowship. Their recommendations are submitted to the Membership Committee who then reviews each application in detail before a final decision is taken. Applicants will be notified of this decision in writing within 10 working days of it being made.

Applicants for Fellowship are not normally interviewed, but the Membership Committee reserve the right to call an individual for interview if they feel further information or clarification is required. If this is the case then the applicant will be required to deliver a presentation of not more than 15 minutes during the interview, the focus of which should clearly demonstrate their contribution and the route(s) by which they are seeking Fellowship.

Upon election as a Fellow, individuals will be entitled to use the title '**Fellow of the Institute of Materials, Minerals and Mining**' and the post-nominal '**FIMMM**'.

We aim to complete the election process within 60 working days of a complete application being submitted, but this can be longer if an interview is deemed necessary.

If you require a Reasonable Adjustment to be made to the application or assessment process, please let us know; there is also a box to tick on the application form to indicate this. If you request a Reasonable Adjustment, a member of the IOM3 Team will contact you to see how best we can support you through the application process.

The general data protection regulation (GDPR) and data protection act 2018

The Institute of Materials, Minerals and Mining will hold and use the data provided in each membership application for the purposes of assessing its merits only.

Any information contained in your application will be treated in the strictest confidence.